CURRICULUM

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Fashion Designer
(FD)

Council for Technical Education and Vocational Training
Curriculum Development Division
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Introduction

This curriculum for "Fashion Designer" is designed to produce lower level technical workforce equipped with knowledge and skills related to fashion designing. It makes the trainees able to get opportunities for wage and self-employment in the related occupational field.

Aim

To produce lower level fashion designing workers (Fashion Designer) able to provide tea cultivation/plantation services in the community being an entrepreneur/employee/self employed.

Objectives

After the completion of this training program, the trainees will be able:

- To sketch design
- To create design
- To create theme
- To color the design
- To make worksheet
- To take measurement
- To select fabric color
- To make pattern
- To finish final touch

Course description

This curriculum provides skills & knowledge necessary for Fashion Designer. There will be both demonstration by instructors/trainers and opportunity by trainees to perform skills/tasks specified in this curriculum. Trainees will practice & learn skills using typical tools, materials, equipment & machines necessary for the program.

After successful completion of this program the trainees will be equipped with the knowledge and skills related to sketching design, creating design, creating theme, coloring the design, making worksheet, taking measurement, selecting fabric color, making pattern, and finishing final touch.

Course structure
(Fashion Designer)

S.N	Modules/sub modules	Nature	Time (hrs.)			Marks		
			Th.	Pr.	Tot.	Th.	Pr.	Tot.
1.	Sketch design-5	T + P	5	35	40	5	20	25
2.	Creating Design and theme	T + P	0	0	85	15	60	75
	1. Creating Design-7	T + P	7	42	49			
	2. Creating theme-4	T + P	4	32	36			
3.	Coloring the design-4	T + P	4	36	40	5	20	25
4.	Making worksheet-9	T + P	4	9	13	2	8	10
5.	Taking measurement-5	T + P	5	35	40	3	12	15
6.	Selecting fabric color-8	T + P	4	12	16	5	20	25
7.	Making Pattern-11	T + P	6	80	86	18	72	90
8.	Finishing final touch-7	T + P	7	50	57	5	20	25
9.	Workshop/showroom management-14	T + P	5	8	13	2	8	10
	Specialized modules total:		51	339	390	60	240	300
10.	Common module	T + P	14	56	70	10	40	50
	1. Applied math	T + P	4	16	20			
	2. Occupational health and safety	T + P	2	8	10			
	3. First aid	T + P	1	4	5			
	4. HIV / AIDS	T + P	1	4	5			
	5. Communication	T + P	2	8	10			
	6. Small enterprise development	T + P	4	16	20			
	All total:		65	395	460	70	280	350

Duration

The total duration of the course will be of 390 hours (three months) of specialized modules plus 70 hours of common module.

Target group

All interested individuals in the field of fashion designing with educational prerequisite of class eight pass.

Group size

 Maximum of thirty

Medium of instruction

Nepali or English or both

Pattern of attendance

- 80% attendance in theory
- 90% in practical/ performance

Focus of curriculum

This curriculum emphasizes on competency /performance. 80% time is allocated for performance and only 20% for related technical knowledge. So the focus will be on performance of the specified competencies in the curriculum

Entry criteria

- Minimum of eight class pass or equivalent
- Minimum of 14 years of age
- Should pass entrance examination

Follow up suggestions

In order to assess the success of this program and collect feedbacks/ inputs for the revision of the curriculum a schedule of follow up is suggested as follows:

- First follow up: - Six months after the completion of the program
- Second follow up: - Six months after the completion of the first follow up
- Follow up cycle: - In a cycle of one year after the completion of the second follow up for five years

Certificate

The related training institute will provide the certificate of "Fashion Designer ". Again, individuals who complete module (s) of the curriculum will receive a certificate of completion of the particular module(s).

Grading

- Distinction: passed with 80% or above

- First division: passed with 75% or above
- Second division: passed with 65% or above
- Third division: passed with 60% or above

Students evaluation

- Continuous evaluation of the trainees' performance is to be done by the related instructor/ trainer to ensure the proficiency over each competency under each of the sub-module.
- Related technical knowledge learnt by trainees will be evaluated through written or oral tests.
- Trainees must secure minimum marks of 60% in an average of both theory and practical evaluations.
- There will be three internal evaluations and one final evaluation in each module.
- The entrance test will be conducted by the concerned training institute

Trainers qualification

- I. Sc. Ag or equivalent in related field
- Good communicative and instructional skills
- Experience in related field

Trainer-trainees ratio

- 1:10 for practical classes
- For theory, as per the class room situation

Suggestions for instructor

Suggestions for instruction

1. **Select objectives**
   - Write objectives of cognitive domain
   - Write objectives of psychomotor domain
   - Write objectives of affective domain
2. **Select subject matter**
   - Study subject matter in detail
   - Select content related to cognitive domain
   - Select content related to psychomotor domain
   - Select content related to affective domain
3. **Select instructional methods**
   - Teacher centered methods: like lecture, demonstration, questions answer inquiry, induction and deduction methods.
   - Student initiated methods like experimental, field trip/excursion, discovery, exploration, problem solving, and survey methods.
   - Interaction methods like discussion, group/team teaching, microteaching and exhibition.
   - Dramatic methods like role play and dramatization

4. Select Instructional method (s) on the basis of objectives of lesson plans and KAS domains
5. Select appropriate educational materials and apply at right Time and place.
6. Evaluate the trainees applying various tools to correspond the KAS domains
7. Make plans for classroom / field work / workshop organization and management.
8. Coordinate among objectives, subject matter and instructional methods.
9. Prepare lesson plan for Theory and Practical classes.
10. Deliver /conduct instruction / program
11. Evaluate instruction/ program

Suggestion for the performance evaluation of the trainees
1. Perform task analysis
2. Develop a detail task performance checklist
3. Perform continuous evaluation of the trainees by applying the performance checklist.

Suggestion for skill training
Demonstrate performance
1. Demonstrate task performance in normal speed
2. Demonstrate slowly with verbal description of each and every step in the sequence of activity of the task performance using question and answer techniques.
3. Repeat 2 for the clarification on trainees demand if necessary
4. Perform fast demonstration of the task.

Provide trainees the opportunities to practice the task performance demonstration
1. Provide trainees to have guided practice
2. Create environment for practicing the demonstrated task performance
3. Guide the trainees in each and every step of task performance
4. Provide trainees to repeat and repeat as per the need to be proficient on the given task performance
5. Switch to another task demonstration if and only trainees developed proficiency in the task performance.

Other suggestions
1. Apply principles of skill training
2. Allocate 20% Time for Theory classes and 80% Time for task performance while delivering instructions
3. Apply principles of adult learning
4. Apply principles of intrinsic motivation
5. Facilitate maximum trainees involvement in learning and task performance activities
6. Instruct the trainees on the basis of their existing level of knowledge, skills and attitude.

List of modules and sub modules

Module: 1: Sketching design
Module: 2: Creating Design and theme
Sub module: 1: Creating Design
Sub module: 2: Creating theme
Module: 3: Coloring the design
Module: 4: Making worksheet
Module: 5: Taking measurement
Module: 6: Selecting fabric color
Module: 7: Making Pattern
Module: 8: Finishing final touch
Module: 9: **Workshop/showroom management**
Module: 10: Common module
Sub module: 1: Applied math
Sub module: 2: Occupational health and safety
Sub module: 3: First aid
Sub module: 4: HIV / AIDS
Sub module: 5: Communication
Sub module: 6: Small enterprise development

Details of modules and sub modules

	Module: 1: Sketching design				
	Description: It consists of knowledge and skills related to sketching of designs.				
	Objective: 1. To be familiar with sketching designs 2. To sketch designs				
	Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:				
		Th(5)+Pr(35)=Tot(40)	Time(hrs)		
SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
1.	Draw stiff figure • Receive Instruction • Draw measurement lines • Create body structure • Erase measurement lines • Take safety precautions • Keep Record	Drawinging stiff figure: ❖ Concept, need, importance, and application ❖ Measurement used in fashion figure. ❖ Procedure of drawing stiff figure. ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8
2.	Draw flesh figure • Receive Instruction • Take measurement • Draw measurement lines • Create body structure • Erase measurement lines • Take safety precautions • Keep Record	Drawing flesh figure: ❖ Concept, need, importance, and application ❖ Correct proportions related to age. ❖ How to develop flesh figure from stiff figure. ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8

3.	Draw varieties of posses
	• Receive Instruction
	• Take measurement
	• Draw measurement lines
	• Create body structure
	• Erase measurement lines
	• Take safety precautions
	• Keep Record
		Drawing varieties of posses:
		❖ Concept, need, importance, and application
		❖ Different posses.
		❖ How to convert the flesh figure into different posses like:
		  • Front
		  • 3\4 side
		  • Full side
		  • Back etc.
		❖ Safety/precautions to be followed
			1	7	8

			❖ Records keeping			
4.	Draw hair style and faces • Receive Instruction • Draw measurement lines • Draw hair style as per instruction • Draw faces style as per instruction • Erase measurement lines • Take safety precautions • Keep Record		Drawing hair style and faces: ❖ Concept, need, importance, and application ❖ How to draw different hairstyles. ❖ How to draw features like eyes, nose, lips, ears etc on different directions i.e. full front, 3/4 side, full side back etc. ❖ Uses of hairstyles to give different image, which suits the design. ❖ Safety/precautions to be followed Records keeping	1	7	8
5.	Shade the design • Receive Instruction • Shade design as per instruction • Remove unnecessary lines and other shades • Take safety precautions • Keep Record		Shading the design: ❖ Concept, need, importance, and application ❖ Effect of light. ❖ How to give 3D effect. ❖ How to shade the design using different number of drawing pencils ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8
			Total:	5	35	40
	Module: 2: Creating design and themes					
	Description: It consists of knowledge and skills related to creating of designs and themes.					
	Objective: • To create designs • To create themes					
	Sub modules: 1. Creating design **2.** Creating theme					
	Sub module: 1: Creating Designs					
	Description: It consists of knowledge and skills related to creating designs.					
	Objectives: • To be familiar with creating designs • To create designs					
	Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:					

SN	Tasks/steps		Related technical knowledge	Th(7)+Pr(42)=Tot(49)			Time(hrs)	
				Th	Pr	Tot		
1.	Design based on age group • Receive Instruction • Take measurement • Draw measurement lines • Create body structure as per design • Create design as per age group • Erase measurement lines • Color design • Give final touch using different designs • Take safety precautions • Keep Record		Designing based on age group: ❖ Concept, need, importance, and application ❖ Classification of age groups in fashion industry: • Junior size. • Missy size. • Maternal size. • Mama size etc. ❖ Uses of color fabrics prints and designs according to the age group. ❖ Suitable use of times according to the age groups ❖ Measure of different age group. ❖ Safety/precautions to be followed ❖ Records keeping	1	6	7		
2.	Create design based on occasion. • Receive Instruction • Take measurement • Draw measurement lines • Create body structure as per design • Create design as per occasion • Erase measurement lines • Color dress • Give final touch using different designs • Take safety precautions • Keep Record		Creating design based on occasion: ❖ Concept, need, importance, and application ❖ Introduction to different occasions celebrated. ❖ Colors associated with different occasions. ❖ Appropriate silhouette & fabrics for different occasions. ❖ Role of wearer on the given occasions ❖ Safety/precautions to be followed ❖ Records keeping	1	6	7		
3.	Create ethnic design • Receive Instruction • Take measurement • Draw measurement lines • Create body structure as per design • Create design as per ethnic group		Creating ethnic design: ❖ Concept, need, importance, and application ❖ Introduction of national ethnic dresses. ❖ Major ethnic groups of Nepal.	1	6	7		

	- Erase measurement lines - Color dress - Give final touch using different designs - Take safety precautions - Keep Record		❖ Colors, fabrics and silhouette used for ethnic dresses according to the culture and climate. ❖ Safety/precautions to be followed ❖ Records keeping			
4.	<u>Create artistic design</u> - Receive Instruction - Take measurement - Draw measurement lines - Create body structure as per design - Create artistic design - Erase measurement lines - Color dress - Make pattern using glitters, sign pens - Give final touch using different designs - Take safety precautions - Keep Record		<u>Creating artistic design:</u> ❖ Concept, need, importance, and application ❖ Different artistic designs: - Modern art. - Abstract art etc. ❖ Appropriate color combination suitable for design & the whole image. ❖ Artistic design: - Meaning - Function - Types - Importance ❖ Artistic color ❖ Color combination ❖ Safety/precautions to be followed ❖ Records keeping	1	6	7
5.	<u>Create design based on market demand</u>. - Receive Instruction - Take measurement - Draw measurement lines - Create body structure - Erase measurement lines - Color dress - Combine colors - Match combine colors - Give final touch using different designs - Take safety precautions - Keep Record		<u>Creating design based on market demand</u>. ❖ Concept, need, importance, and application ❖ Study of market demand. ❖ Current fashion trend for: - Silhouette. - Fabric - Colors etc. ❖ Demand trend ❖ Present market situation ❖ Market running color ❖ color combination ❖ Safety/precautions to be followed ❖ Records keeping	1	6	7
6.	<u>Create Seasonal design</u>		<u>Creating Seasonal design:</u>	1	6	7

	• Receive Instruction
	• Take measurement
	• Draw measurement lines
	• Create design as per seasonal change
	• Select fabric as per environment
	• Create body structure as per seasonal change
	• Erase measurement lines
	• Designs dress
	• Take safety precautions
	• Keep Record
			❖ Concept, need, importance, and application
			❖ Study of the trend through:
			   • Magazine.
			   • Television
			   • Internet
			   • Movie etc.
			❖ Idea about social & cultural background of the place and the possibilities of adopting the new trends.
			❖ Seasonal color
			❖ Safety/precautions to be followed
			❖ Records keeping			

7.	Create design for individual customer personality.
	• Receive Instruction
	• Take measurement
	• Draw measurement lines
	• Create design as per customer demand/order
	• Select design and color for male/female
	• Explain about the design to customer
	• Give final touch using different designs
	• Take safety precautions
	• Keep Record
			Creating design for individual customer personality:
			
			❖ Concept, need, importance, and application
			❖ Idea about how to study the personality of individual customer like:
			   • Height
			   • Complexion
			   • Vital statistic
			❖ Brief explanation about the design, colour & fabric suitable for different personality.
			❖ Customer taste
			❖ Individual personality
			❖ Safety/precautions to be followed
			❖ Records keeping
				1	6	7

			Total:	7	42	49
	Sub module: 2: Creating theme					
	Description: It consists of knowledge and skills related to creating themes.					

	Objectives:
	   • To be familiar with creating themes
	   • To create themes					

	Tasks: To fulfill the objectives the trainees are expected to get proficiency on the					

	following tasks together with their related technical knowledge:				
		Th(4)+Pr(32)=Tot(36)	Time(hrs)		
SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
1.	Create theme of nature. • Receive Instruction • Take measurement • Draw measurement lines • Sketch different natural sequences • Create body structure as per design • Design dress as per sequence in nature • Color dress • Give final touch using different designs • Take safety precautions • Keep Record	Creating theme of nature: ❖ Concept, need, importance, and application ❖ How to adopt the image of nature in fashion. ❖ Introduction of 'Cubism'. ❖ Introduction of seasons and seasonal color. ❖ Sequence in nature ❖ Sequence adoption in the design ❖ Safety/precautions to be followed ❖ Records keeping ❖ Safety/precautions to be followed ❖ Records keeping	1	8	9
2.	Create theme of historical placed. • Receive Instruction • Take measurement • Draw measurement lines • Design dress adopting the image of historical places • Erase measurement lines • Give final touch using different designs • Take safety precautions • Keep Record	Creating theme of historical place: ❖ Concept, need, importance, and application ❖ Brief explanation about historical places. ❖ How to adopt the image of historical places in fashion. ❖ Explanation of colors to be used. ❖ How to match the silhouette with the design image. ❖ Value of historical belief ❖ Analyze historical places ❖ Safety/precautions to be followed ❖ Records keeping	1	8	9
3.	Create theme of geometrical symbol. • Receive Instruction • Take measurement • Draw measurement lines	Creating theme of geometrical symbol: ❖ Concept, need, importance, and application	1	8	9

SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
	• Create body structure as per design • Design dress applying geometrical symbol • Erase measurement lines • Give final touch using different designs • Take safety precautions • Keep Record	❖ Introduction of geometrical symbols. ❖ Uses of cubism. ❖ Balance composition of geometrical symbols for developing prints. ❖ Balance between print pattern and silhouette. ❖ Safety/precautions to be followed ❖ Records keeping			
4.	Create theme of traditional costume • Receive Instruction • Take measurement • Draw measurement lines • Sketch body structure as per design • Create design adopting traditional touch • Erase measurement lines • Give final touch using different designs • Take safety precautions • Keep Record	Creating theme of traditional costume: ❖ Concept, need, importance, and application ❖ How to adopt the original traditional dress in contemporary fashion. ❖ Adopting trimming detail. ❖ Adopting fabric detail. ❖ Colour detail. ❖ Safety/precautions to be followed ❖ Records keeping	1	8	9
		Total:	4	32	36

Module: 3: Coloring the design

Description: It consists of knowledge and skills related to coloring of the designs.

Objectives:
- To be familiar with coloring designs
- To color designs

Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:

		Th(4)+Pr(36)=Tot(40)	Time(hrs)		
SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
1.	Make design using pencil • Receive Instruction • Take measurement • Draw measurement lines • Create design • Erase measurement lines	Making design using pencil: ❖ Concept, need, importance, and application ❖ Introduction to pencil colours.	1	9	10

	• Color design using shades of pencil
	• Give final touch using different designs
	• Take safety precautions
	• Keep Record
			❖ Technique of using pencil colour.
			❖ How to give the effect of :
			   • Transparent fabric.
			   • Printed fabric.
			   • Embroidery work etc.
			❖ Safety/precautions to be followed
			❖ Records keeping			

2.	Make design using poster color
	• Receive Instruction
	• Take measurement
	• Draw measurement lines
	• Create body structure
	• Create design
	• Erase measurement lines
	• Color design with combination of poster color
	• Create prints and design in the dress
	• Give final touch using different designs
	• Take safety precautions
	• Keep Record
			Making design using poster color:
			
			❖ Poster colour.
			❖ Proportion of water to be mixed.
			❖ Different sizes of brushes and its use.
			❖ Techniques of using poster colour.
			❖ How to give the effect of :
			   • Transparent fabric
			   • Printed fabric
			   • Embroidery
			❖ Safety/precautions to be followed
			❖ Records keeping
				1	9	10

3.	Make design using pencil color
	• Receive Instruction
	• Take measurement
	• Draw measurement lines
	• Create body structure
	• Create design
	• Erase measurement lines
	• Color design using different shades & varieties of pencil color
	• Give final touch using different designs
	• Take safety precautions
	• Keep Record
			Making design using pencil color:
			
			❖ Concept, need, importance, and application
			❖ Pencil colours.
			❖ Technique of using pencil color.
			❖ How to give the effect of :
			   • Transparent fabric.
			   • Printed fabric.
			   • Embroidery work etc.
			❖ Safety/precautions to be followed
			❖ Records keeping
				1	9	10

4.	Make design using texture		Making design using texture:	1	9	10

SN	Tasks/steps		Related technical knowledge	Th	Pr	Tot

	- Receive Instruction - Take measurement - Draw measurement lines - Create body structure - Sketch design on body structure - Erase measurement lines - Color design - Print different colors using texture like thread, leaves, flowers, potatoes, candles etc. - Give final touch using different designs - Take safety precautions - Keep Record		❖ Concept, need, importance, and application
			❖ Thread design.
			❖ Types of thread design:
			  • Thread pulling.
			  • Thread rolling.
			  • Thread dabbing.
			❖ Procedure of doing thread designs & its uses.
			❖ Safety/precautions to be followed
			❖ Records keeping			

			Total:	4	36	40

Module: 4: Making worksheet

Description: It consists of knowledge and skills related to making worksheets.

Objectives:
- To be familiar with making worksheets
- To make worksheets

Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:

			Th(4)+Pr(9)=Tot(13)	Time(hrs)		
SN	Tasks/steps		Related technical knowledge	Th	Pr	Tot
1.	Make design of the dress. - Receive Instruction - Take measurement - Draw measurement lines - Create body structure - Create artistic design - Erase measurement lines - Create design as per personality of the customer - Make matching color combination - Give final touch using different designs - Take safety precautions - Keep Record		Making design of the dress: ❖ Concept, need, importance, and application ❖ Introduction of designer worksheet. ❖ Characteristics of designer worksheet. ❖ Method of making body (Dummy) for the worksheet. ❖ How to use poster colours. ❖ Techniques to express the detail of the design. ❖ Theory of colour. ❖ Personality of customer ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1	1.5

2.	Select material • Receive Instruction • Take measurement • Draw measurement lines • Create body structure as per design • Create design of dress • Select material for design as per market demand • Erase measurement lines • Color dress • Give final touch using different designs • Take safety precautions • Keep Record		Selecting material: ❖ Concept, need, importance, and application ❖ Materials in trend. ❖ Characteristic of the selected material. ❖ Selecting silhouette and creating design according to the selected material. ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1	1.5
3.	Estimate the material • Receive Instruction • Estimate the size and length of fabric • Estimate cost price of fabric • Give final touch using different designs • Take safety precautions • Keep Record		Estimating the material: ❖ Concept, need, importance, and application ❖ Width of the fabric available in the market. ❖ Size and length of the dress to be sewn. ❖ Seam allowance. ❖ Design patterns ❖ Fabric quality ❖ Fabric price ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1	1.5
4.	Estimate the trimming price • Receive Instruction • Estimate cost price of fabric • Estimate trimming of Fabric • Collect trimming from the market • Estimate total cost of trimming • Take safety precautions • Keep Record		Estimating the trimming price: ❖ Concept, need, importance, and application ❖ Introduction of trimmings. ❖ Available trimmings at the market. ❖ Market price. ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1	1.5
5.	Estimate labor cost		Estimating labor cost:	0.4	1	1.4

	• Receive Instruction • Take measurement • Draw measurement lines • Create body structure • Design dress • Stitch dress • Estimate labor cost • Take safety precautions • Keep Record		❖ Concept, need, importance, and application ❖ Production capacity. ❖ Staff salary. ❖ Safety/precautions to be followed ❖ Records keeping		
6.	Estimate total cost • Receive Instruction • Estimate price of fabric • Estimate price of trimming • Estimate labor cost • Estimate wastage cost • Total all costs • Finalize total cost • Take safety precautions • Keep Record		Estimating total cost: ❖ Concept, need, importance, and application ❖ Price of material, trimmings and labour cost. ❖ Safety/precautions to be followed ❖ Records keeping	0.4	1	1.4
7.	Estimate the selling price • Receive Instruction • Calculate Total cost • Add overhead cost • Add transportation cost • Add transportation labor cost • Study market • Compare market price • Add profit • Finalize selling price • Keep record		Estimating the selling price: ❖ Concept, need, importance, and application ❖ Estimating the total cost including materials cost, trimming cost and labour cost. ❖ Estimating overhead cost. ❖ Estimating production capacity. ❖ Estimating per dress real cost. ❖ Comparing market running price and quality. ❖ Adding profit 30% or more. ❖ Market study of the product ❖ Safety/precautions to be followed ❖ Records keeping	0.4	1	1.4
8.	Identify the style • Receive Instruction • Identify the style of the		Identifying the style: ❖ Concept, need, importance,	0.4	1	1.4

SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot

	product
	 • Study different materials used in the product
	 • Explain the style, value importance and use of the produce to the customer
	 • Take safety precautions
	 • Keep Record
		and application
		 ❖ Drawing techniques.
		 ❖ How to show the effect of:
		  • Gather
		  • Pocket
		  • Tucks
		  • Zipper
		  • Button
		  • Lace
		  • Pleats
		  • Collar
		  • Embroidery etc.
		 ❖ Introduction of poster colors.
		 ❖ Introduction of paint brush
		 ❖ Safety/precautions to be followed
		 ❖ Records keeping			

9.	Price details of remarks
	 • Receive Instruction
	 • Determine price
	 • Determine design
	 • Determine fabric
	 • Prepare dresses as per demand of the market
	 • Take safety precautions
	 • Keep Record
		Pricing details of remarks:
		
		 ❖ Concept, need, importance, and application
		 ❖ Precise explanation of :
		  • Design detail.
		  • Fabric detail
		  • Trimming detail
		  • Additional accessories
		  • Grain line detail
		  • Stitch detail.
		 ❖ Safety/precautions to be followed
		 ❖ Records keeping
			0.4	1	1.4

		Total:	4	9	13

	Module: 5: Taking measurement				
	Description: It consists of knowledge and skills related to taking measurements.				
	Objectives: • To be familiar with taking measurements • To take measurements				
	Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:				
		Th(5)+Pr(35)=Tot(40)		Time(hrs)	
SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
1.	Take Measurement • Receive Instruction	Taking Measurement:	1	7	8

	• Keep the customer in position
	• Check the cloth
	• Measure the cloth
	• Take measurement as per the customer demand
	• Record measurement
	• Check all records of measurement
	• Finalize all measurements and its record
	• Take safety precautions
	• Keep Record
			❖ Concept, need, importance, and application
			❖ Measurement of person:
			  • Age
			  • Size
			  • Shapes
			❖ Measuring Technique
			❖ Importance of right measuring
			❖ Different types of figures
			❖ Safety/precautions to be followed
			❖ Records keeping			

2.	Take Measurement for medium with seam allowance • Receive Instruction • Take measurement for teenagers • Ask for the Model • Ask for the design • Keep the customer in position • Check the cloth • Measure the cloth • Take measurement as per the customer demand • Keep seam allowance Record measurement • Check all records of measurement • Finalize all measurements and its record • Take safety precautions • Keep Record		Taking Measurement for medium with seam allowance: ❖ Concept, need, importance, and application ❖ Dress size ❖ Dress model ❖ Dress current design and use of teenagers ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8
3.	Take Measurement for large with seam allowance • Receive Instruction • Take measurement for adults • Ask for the Model • Ask for the design • Keep the customer in position		Taking Measurement for large with seam allowance: ❖ Concept, need, importance, and application ❖ Dress size ❖ Dress model ❖ Dress current design and use	1	7	8

	- Check the cloth - Measure the cloth - Take measurement as per the customer demand - Keep seam allowance record measurement - Check all records of measurement - Finalize all measurements and its record - Take safety precautions - Keep Record		of adults ❖ Large size dress ❖ Safety/precautions to be followed ❖ Records keeping			
4.	Take Measurement for Extra large with seam allowance - Receive Instruction - Take measurement for extra large size - Ask for the Model - Ask for the design - Keep the customer in position - Check the cloth - Measure the cloth - Take measurement as per the customer demand - Keep seam allowance Record measurement - Check all records of measurement - Finalize all measurements and its record - Take safety precautions - Keep Record		Taking Measurement for Extra large with seam allowance: ❖ Concept, need, importance, and application ❖ Dress size ❖ Dress model ❖ Dress current design and use of customers ❖ Extra large size dress ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8
5.	Take Measurement for small with seam allowance - Receive Instruction - Take measurement for children size - Ask for the Model - Ask for the design - Keep the customer in position - Check the cloth - Measure the cloth - Take measurement as per the		Taking Measurement for small with seam allowance: ❖ Concept, need, importance, and application ❖ Dress size ❖ Dress model ❖ Dress current design and use of Children ❖ Extra large size dress ❖ Safety/precautions to be followed	1	7	8

	customer demand • Keep seam allowance Record measurement • Check all records of measurement • Finalize all measurements and its record • Take safety precautions • Keep Record		❖ Records keeping			
			Total:	5	35	40

Module: 6: Selecting fabric color

Description: It consists of knowledge and skills related to the selection of fabric colors.

Objectives:
- To be familiar with selecting fabric colors
- To select fabric colors

Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:

		Th(4)+Pr(12)=Tot(16)		Time(hrs)		
SN	Tasks/steps	Related technical knowledge		Th	Pr	Tot

1.	Select seasonal color and fabric
	• Receive Instruction
	• Collect information
	• Select design color as per seasonal demand
	• Select seasonal fabric while creating design
	• Create design
	• Take safety precautions
	• Keep Record
		Selecting seasonal color and fabric:
		
		❖ Concept, need, importance, and application
		❖ Introduction to fabric.
		❖ Types of seasons
		❖ Seasonal colours.
		  • Cool color
		  • Warm colour.
		❖ Seasonal fabrics.
		❖ Seasonal prints.
		❖ Safety/precautions to be followed
		❖ Records keeping
				0.5	1.5	2

2.	Select trend fabric/prints • Receive Instruction • Take measurement • Draw measurement lines • Create design • Select fabric as per market demand trend	Selecting trend fabric/prints: ❖ Concept, need, importance, and application ❖ Idea about the current trend fabric. ❖ Different types of fabric and		0.5	1.5	2

	- Erase measurement lines - Give final touch using different designs - Take safety precautions - Keep Record		prints. ❖ Study about the social, cultural & geographical background of the place & the possibilities of adopting the fabric/print in trend ❖ Safety/precautions to be followed ❖ Records keeping		
3.	Select occasional fabric/color - Receive Instruction - Take measurement - Draw measurement lines - Create design - Select fabric as per occasion - Erase measurement lines - Perform color combination as per occasion - Give final touch using different designs - Take safety precautions - Keep Record		Selecting occasional fabric/color: ❖ Concept, need, importance, and application ❖ Different occasions. ❖ The colors associated with different occasions. ❖ Types of fabrics used for different occasions. ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1.5	2
4.	Select ethnic fabric color - Receive Instruction - Take measurement - Draw measurement lines - Create design - Select fabric as per ethnic value - Design dress as per national ethnic group - Perform color combination as per theme - Give final touch using different designs - Take safety precautions - Keep Record		Selecting ethnic fabric color: ❖ Concept, need, importance, and application ❖ Introduction of national ethnic dresses. ❖ Short explanation about the major ethnic groups of Nepal. ❖ Color, fabric and silhouette used Books different ethnic groups according to the climate and culture. ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1.5	2
5.	Select artistic fabric color - Receive Instruction - Take measurement - Draw measurement lines - Create design		Selecting artistic fabric color: ❖ Concept, need, importance, and application ❖ Fabric using	0.5	1.5	2

	• Select fabric as per artistic style • Design dress as per national ethnic group • Perform color combination as per artistic style • Give final touch using different designs • Take safety precautions • Keep Record		• Places • Process ❖ Safety/precautions to be followed ❖ Records keeping			
6.	Select fabric color based on market demand. • Receive Instruction • Collect the market research of color demand • Analyze market demand of color • Create design • Select recent market used fabric • Select color as per seasonal change • Give final touch using different designs • Take safety precautions • Keep Record		Selecting fabric color based on market demand: ❖ Concept, need, importance, and application ❖ Brief explanation about seasonal colours. • Cool colour. • Warm ❖ Explaining about current market trend. ❖ Research the market to find out best selling fabric & color. ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1.5	2
7.	Select fabric color for individual customer's personality. • Receive Instruction • Analyze customer personality • Select fabric as per the size, height, complexion of customer • Chose personality suitable color • Give final touch using different designs • Take safety precautions • Keep Record		Selecting fabric color for individual customer's personality: ❖ Concept, need, importance, and application ❖ Idea about how to study the personality of customer like: • Height. • Comparison. • Vital statistic ❖ Color and fabric suitable for different personality. ❖ Selecting the fabric color suitable for customer's personality. ❖ Safety/precautions to be	0.5	1.5	2

SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
		followed ❖ Records keeping			
8.	Select fabric color based on age group. • Receive Instruction • Create design as per the age group customer liking • Select fabric color as per different age group of customer • Give final touch using different designs • Take safety precautions • Keep Record	Selecting fabric color based on age group: ❖ Concept, need, importance, and application ❖ Age group. ❖ Fabric color suitable for different age group. ❖ Selecting the fabric colour suitable for particular age group. ❖ Liking and disliking fabric, design, color etc. of different age group people ❖ Safety/precautions to be followed ❖ Records keeping	0.5	1.5	2
		Total:	4	12	16

Module: 7: Making Pattern

Description: It consists of knowledge and skills related to making of various patterns.

Objectives:
- To be familiar with making various patterns
- To make various patterns

Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:

		Th(6)+Pr(80)=Tot(86)	Time(hrs)		
SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
1.	Make pattern based on design. • Receive Instruction • Cut papers as per design • Keep greed lines and paste the pattern as per instruction • Take safety precautions • Keep Record	Making pattern based on design: ❖ Concept, need, importance, and application ❖ Introduction and definition of pattern making. ❖ Types of pattern. ❖ Introduction and definition of curve. ❖ Take a measurement. ❖ Basic mathematics. ❖ Introduction of grain line ❖ Safety/precautions to be followed	0.6	7.2	7.8

			❖ Records keeping			
2.	Make pattern based on material • Receive Instruction • Make pattern as per design based on materials • Cut papers as per drafted design • Place pattern on the fabric • Cut fabric as per design placed • Take safety precautions • Keep Record		Making pattern based on material: ❖ Concept, need, importance, and application ❖ Introduction and definition of material. ❖ Width of material. ❖ Material characteristics ❖ Safety/precautions to be followed ❖ Records keeping	0.6	7.2	7.8
3.	Make individual pattern • Receive Instruction • Take measurement • Make pattern lay out of individual • Cut paper as per measurement • Take safety precautions • Keep Record		Making individual pattern: ❖ Concept, need, importance, and application ❖ Basic mathematics. ❖ Introduction of individual pattern. ❖ Design ❖ Taking individual measurement. ❖ Safety/precautions to be followed ❖ Records keeping	0.6	7.2	7.8
4.	Make pattern based on silhouette • Receive Instruction • Take measurement • Make pattern lay out of design • Cut paper as per measurement • Give final touch using different designs • Take safety precautions • Keep Record		Making pattern based on silhouette: ❖ Concept, need, importance, and application ❖ Introduction and definition of silhouette. ❖ Types of silhouette. ❖ Introduction of grain line. ❖ Safety/precautions to be followed ❖ Records keeping	0.6	7.3	7.9
5.	Make additional pattern. • Receive Instruction • Take measurement • Make additional pattern lay		Making additional pattern: ❖ Concept, need, importance, and application	0.6	7.3	7.9

	out of design
	• Cut paper as per measurement
	• Give final touch using different designs
	• Take safety precautions
	• Keep Record
			❖ Introduction of additional pattern.
			❖ Basic mathematics.
			❖ Taking a measurement.
			❖ The additional patterns:
			   • Yokes.
			   • Pocket.
			   • Rouleau
			   • Braids.
			   • Patchwork
			❖ Safety/precautions to be followed
			❖ Records keeping			

6.	Make pattern of small sizes • Receive Instruction • Draw draft of basic bodies block of children • Cur draft as per design • Paste the pattern • Take safety precautions • Keep Record		Making pattern of small sizes: ❖ Concept, need, importance, and application ❖ Introduction of size. ❖ Basic mathematics. ❖ Introduction and definition of curves. ❖ Taking a measurement. ❖ Design. ❖ Safety/precautions to be followed ❖ Records keeping	0.5	7.3	7.8
7.	Make pattern of medium sizes • Receive Instruction • Draw draft of basic bodies block of teenagers • Cur draft as per design • Paste the pattern • Take safety precautions • Keep Record		Making pattern of medium sizes: ❖ Concept, need, importance, and application ❖ Introduction of sizes. ❖ Basic mathematics. ❖ Introduction and definition of curves. ❖ Taking a measurement. ❖ Design. ❖ Safety/precautions to be followed ❖ Records keeping	0.5	7.3	7.8
8.	Make pattern of medium large sizes. • Receive Instruction • Draw draft of medium large		Making pattern of medium large sizes: ❖ Concept, need, importance,	0.5	7.3	7.8

	size • Cur draft as per design • Paste the pattern • Take safety precautions • Keep Record		and application ❖ Introduction of sizes. ❖ Basic mathematics. ❖ Introduction and definition ❖ Taking a measurement. ❖ Design. ❖ Safety/precautions to be followed ❖ Records keeping			

9.	Make pattern of large sizes
	• Receive Instruction
	• Draw draft of large size
	• Cur draft as per design
	• Paste the pattern
	• Take safety precautions
	• Keep Record
			Making pattern of large sizes:
			
			❖ Concept, need, importance,
			  and application
			❖ Introduction of size.
			❖ Basic mathematics.
			❖ Introduction and definition of
			  curves.
			❖ Taking a measurement
			❖ Design.
				0.5	7.3	7.8

10.	Make pattern of extra large sizes
	• Receive Instruction
	• Draw draft of extra large size
	• Cur draft as per design
	• Paste the pattern
	• Take safety precautions
	• Keep Record
			Making pattern of extra large
			sizes:
			
			❖ Concept, need, importance,
			  and application
			❖ Introduction of size.
			❖ Basic mathematics.
			❖ Introduction and definition of
			  curves.
			❖ Taking a measurement
			❖ Design.
			❖ Safety/precautions to be
			  followed
			❖ Records keeping
				0.5	7.3	7.8

11.	Add seam allowance
	• Receive Instruction
	• Draw design and sketch the
	  draft
	• Keep Sean allowance while
	  sketching the pattern
	• Cut the pattern including
	  seam allowance
	• Paste the pattern
	• Take safety precautions
	• Keep Record
			Adding seam allowance:
			
			❖ Concept, need, importance,
			  and application
			❖ Knowledge of seam
			  allowance.
			❖ Characteristics of material
			  (Stretch, shink, flow)
			❖ Type of seams
			❖ Safety/precautions to be
			  followed
				0.5	7.3	7.8

			❖ Records keeping			
			Total:	6	80	86

	Module: 8: Finishing final touch	

Description: It consists of knowledge and skills related to finishing final touch.

Objectives:
- To be familiar with finishing final touch
- To finish final touch

Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:

SN	Tasks/steps	Th(7)+Pr(50)=Tot(57) Related technical knowledge	Th	Time(hrs) Pr	Tot

1.	Make loops
	- Receive Instruction
	- Create design
	- Stitch fabric with fine finishing
	- Make loops as per the button size
	- Apply fine stitches
	- Give final touch using different designs
	- Take safety precautions
	- Keep Record
		Making loops:
		
		❖ Concept, need, importance, and application
		❖ Good quality finishing.
		❖ Cutting a bias strip of fabric.
		❖ Use of loops according to button.
		❖ Applying fine stitches:
		   • Machine
		   • Hand
		❖ Hanger loops
		❖ Safety/precautions to be followed
		❖ Records keeping
			1	8	9

2.	Attach shoulder pads
	- Receive Instruction
	- Create design
	- Cut fabric as per measurement
	- Stitch with fine finishing
	- Make sleeve
	- Attach shoulder pad
	Take safety precautions
	Keep Record
		Attaching shoulder pads:
		
		❖ Concept, need, importance, and application
		❖ Shoulder pad for different type of sleeve:
		   • Removable shoulder pad
		   • Sew- in shoulder pad.
		❖ Varity of size and thickness.
		❖ Procedure of covering shoulder pad.
		❖ Procedure of finishing shoulder pad edge.
		❖ Procedure of attaching shoulder pad
		❖ Safety/precautions to be followed
			1	7	8

			❖ Records keeping			
3.	Make button hole • Receive Instruction • • Take measurement • Create design • Stitch fabric as per design • Make button hole as per the size and shape of button • Match fabric and thread color • Give final touch using different designs • Take safety precautions • Keep Record		Making button hole: ❖ Concept, need, importance, and application ❖ Perfect signed button hole according to the button. ❖ Matching with fabric colour and thread color. ❖ Different types of button hole and its uses according to types of fabric and button hole ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8

4.	Make finishing stitches
	• Receive Instruction
	• Create design
	• Stitch fabric as per design
	• Make finishing stitches after stitching
	• Select thread as fabric color
	• Give final touch using different designs
	• Take safety precautions
	• Keep Record
			Making finishing stitches:
			
			❖ Concept, need, importance, and application
			❖ Finishing stitches:
			  • Herring bone stitches.
			  • Trimming detail.
			❖ Safety/precautions to be followed
			❖ Records keeping
				1	7	8

5.	Hem the edge
	• Receive Instruction
	• Create design
	• Stitch fabric with fine finishing
	• Complete design by hamming edge of the dress
	• Give final touch using different designs
	• Take safety precautions
	• Keep Record
			Hemming the edge:
			
			❖ Concept, need, importance, and application
			❖ Brief explanation about hemming.
			❖ Hems:
			  • Interfacing hem.
			  • Regular hem etc.
			❖ Suitable sizes of stitches according to the fabric.
			❖ Safety/precautions to be followed
			❖ Records keeping
				1	7	8

SN	Tasks/steps		Related technical knowledge	Th	Pr	Tot
6.	Attach label • Receive Instruction • Create design • Stitch fabric with fine finishing touch • Attach label with quality detail of fabric • Give final touch using different designs • Take safety precautions • Keep Record		Attaching label: ❖ Concept, need, importance, and application ❖ Labeling on right place: • Center • Straight ❖ Procedure of measurements. ❖ Fabric detail. ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8
7.	Iron the dresses • Receive Instruction • Create design • Stitch fabric with fine finishing touch as per design • Give finishing touch using different trimming materials • Iron dress as per quality and type of fabric • Take safety precautions • Keep Record		Ironing the dresses: ❖ Concept, need, importance, and application ❖ How to iron a dress. ❖ Press mark. ❖ Temperature of iron and its uses according to types of fabric as: • Silk. • Nylon • Wool • Cotton • Linen etc. ❖ Safety/precautions to be followed ❖ Records keeping	1	7	8
			Total:	7	50	57

Module: 9: Workshop/showroom management

Description: It consists of knowledge and skills related to fashion designing workshop and showroom management.

Objectives:
- To be familiar with fashion designing management
- To be familiar with management of showroom for designed fashion products

Tasks: To fulfill the objectives the trainees are expected to get proficiency on the following tasks together with their related technical knowledge:

		Th(5)+Pr(8)=Tot(13)		Time(hrs)	
SN	Tasks/steps	Related technical knowledge	Th	Pr	Tot
1.	To be familiar with fashion designing workshop management • Receive instruction	Fashion designing workshop management: ❖ Concept of workshop/	0.3	0.6	0.9

	• State the concept of workshop/ fashion designing workshop • State the concept of workshop management/ fashion designing workshop management • State needs / importance of fashion designing workshop management • Be familiar with fashion designing workshop management • Take precautions • Keep records		fashion designing workshop ❖ Concept of workshop management/ fashion designing workshop management ❖ Needs / importance of fashion designing workshop management ❖ Principles and procurers for managing fashion designing workshop ❖ Bing familiar with fashion designing workshop management ❖ Precautions to be taken ❖ Records to be taken			
2.	Establish fashion designing workshop • Receive instruction • Visit established fashion designing workshops • Get complete information necessary for establishing fashion designing workshop • Analyze demand for fashion designing services • Make plan for establishing fashion designing workshop • Select workshop site • Lay out the workshop • Meet all the necessary legal requirements • Establish the workshop • Place hooding board • Take precautions • Keep records		Establishing fashion designing workshop: ❖ Concept, needs, importance and application ❖ Visiting established fashion designing workshops ❖ Getting complete information necessary for establishing fashion designing workshop ❖ Analyzing demand for fashion designing services ❖ Making plan for establishing fashion designing workshop ❖ Selecting workshop site ❖ Laying out the workshop ❖ Meeting all the necessary legal requirements ❖ Establishing the workshop ❖ Placing hooding board ❖ Precautions to be taken ❖ Records to be taken	0.3	0.6	0.9
3.	Manage fashion designing workshop • Receive instruction • Obtain a sample fashion designing workshop plan • Study the sample fashion		Managing fashion designing workshop: ❖ Concept, needs, importance and application ❖ Sample fashion designing	0.3	0.6	0.9

	designing workshop plan • Analyze the sample fashion designing workshop plan • Plan for fashion designing workshop activities • Organize fashion designing workshop activities • Direct fashion designing workshop activities • Control fashion designing workshop activities • Prepare investment plan for fashion designing workshop • Prepare budget for fashion designing workshop • Take precautions • Keep records		workshop plan ❖ Study of the sample fashion designing workshop plan ❖ Analyzing the sample fashion designing workshop plan ❖ Planning for fashion designing workshop activities ❖ Organizing fashion designing workshop activities ❖ Directing fashion designing workshop activities ❖ Controlling fashion designing workshop activities ❖ Preparing investment plan for fashion designing workshop ❖ Preparing budget for fashion designing workshop ❖ Taking precautions ❖ Keeping records			
4.	Manage marketing of fashion designing services • Receive instruction • Perform market survey • Identify demand for fashion designing • Obtain a sample marketing plan of fashion designing services • Study the sample marketing plan of fashion designing services • Analyze the sample • Plan for marketing of fashion designing services • Organize marketing of fashion designing services • Direct marketing of fashion designing services • Control marketing activities of fashion designing services • Prepare investment plan for marketing of fashion designing services • Prepare budget for marketing		Managing marketing of fashion designing services: ❖ Concept, needs, importance and application ❖ Performing market survey ❖ Identifying demand for fashion designing ❖ Obtaining a sample marketing plan of fashion designing services ❖ Studying the sample marketing plan of fashion designing services ❖ Analyzing the sample ❖ Planning for marketing of fashion designing services ❖ Organizing marketing of fashion designing services ❖ Directing marketing of fashion designing services ❖ Controlling marketing activities of fashion designing services ❖ Preparing investment plan for marketing of fashion	0.3	0.6	0.9

	of fashion designing services • Take precautions • Keep records		designing services ❖ Preparing budget for marketing of fashion designing services ❖ Taking precautions ❖ Keeping records		
5.	Perform fashion designing service marketing • Receive instruction • Specify services too be provided • Calculate cost of services too be provided • Price the services too be provided • Promote the services too be provided through publicity • Promote the services too be provided through advertisement • Promote the services too be provided through personal selling • Promote the services too be provided through sales promotion • Provide services • Prepare billing formats • Take precautions • Keep records		Performing fashion designing service marketing: ❖ Concept, needs, importance and application ❖ Specifying services too be provided ❖ Calculating cost of services too be provided ❖ Pricing the services too be provided ❖ Promoting the services too be provided through publicity ❖ Promoting the services too be provided through advertisement ❖ Promoting the services too be provided through personal selling ❖ Promoting the services too be provided through sales promotion ❖ Providing services ❖ Preparing billing formats ❖ Taking precautions ❖ Keeping records	0.3	0.6	0.9
6.	Manage fashion designing services • Receive instruction • Obtain a sample fashion designing services plan • Study the sample • Analyze the sample • Plan for fashion designing services • Organize fashion designing services		Managing fashion designing services: ❖ Concept, needs, importance and application ❖ Sample fashion designing services plan ❖ Studying the sample ❖ Analyzing the sample ❖ Planning for fashion designing services ❖ Organizing fashion designing	0.3	0.6	0.9

	• Direct fashion designing services • Control fashion designing services • Take precautions • Keep records		services ❖ Directing fashion designing services ❖ Controlling fashion designing services ❖ Taking precautions ❖ Keeping records			
7.	Provide fashion designing services • Receive instruction • Greet the clients • Receive clients • Sit the clients • Show good mannerism • Collect demands for fashion designing • Estimate cost • Inform the client for the estimated price/cost • Agree with the client about the price/cost • Perform demanded fashion designing works • Bill the work • Deliver the fashion designed to the client • Receive payments • Provide services to the satisfaction of the clients • Take precautions • Keep records		Providing fashion designing services: ❖ Concept, needs, importance and application ❖ Greeting the clients ❖ Receiving clients ❖ Sitting the clients ❖ Showing good mannerism ❖ Collecting demands for fashion designing ❖ Estimating cost ❖ Informing the client for the estimated price/cost ❖ Agreeing with the client about the price/cost ❖ Performing demanded fashion designing works ❖ Billing the work ❖ Delivering the fashion designed to the client ❖ Receiving payments ❖ Providing services to the satisfaction of the clients ❖ Taking precautions ❖ Keeping records	0.4	0.6	1.0
8.	Develop professionally • Receive instruction • Be familiar wit professional development • Apply professional communication skills • Consult professional books/manuals/magazines • Attend professional meetings • Attend professional		Developing professionally: ❖ Being familiar with professional development ❖ Applying professional communication skills ❖ Consulting professional books/manuals/magazines ❖ Attending professional meetings	0.4	0.6	1.0

	workshops • Attend professional seminars • Attend professional trainings • Attend for higher studies • Consult professional senior experts • Listen professional radio programs • Listen/observe/analyze professional TV programs • Browse WWW • Follow precautions • Keep records		❖ Attending professional workshops ❖ Attending professional seminars ❖ Attending professional trainings ❖ Attending for higher studies ❖ Consulting professional senior experts ❖ Listening professional radio programs ❖ Listening/ observing/ analyzing professional TV programs ❖ Browsing WWW ❖ Precautions to be followed ❖ Records keeping		
9.	Be familiar with management of showroom for designed fashion products • Receive instruction • State the concept of showroom / designed fashion products • State the concept of showroom management for designed fashion products • State needs / importance of management of showroom for designed fashion products • Be familiar with management of showroom for designed fashion products • Follow precautions • Keep records		Management of showroom for designed fashion products: ❖ Concept, needs, importance and application ❖ Stating the concept of showroom / designed fashion products ❖ Stating the concept of showroom management for designed fashion products ❖ Stating needs / importance of management of showroom for designed fashion products ❖ Being familiar with management of showroom for designed fashion products ❖ Precautions to be followed ❖ Records keeping	0.4	0.6	1.0
10.	Plan for fashion showroom • Receive instruction • Obtain a sample plan for fashion showroom • Identify components of the plan for fashion showroom		Planning for fashion showroom: ❖ Concept, needs, importance and application ❖ Sample plan for fashion showroom	0.4	0.6	1.0

	• Study the sample plan for fashion showroom • Analyze the sample plan for fashion showroom • Collect information for making plan for fashion showroom • Prepare a plan for fashion showroom • Edit the plan • Follow precautions • Keep records		❖ Identifying components of the plan for fashion showroom ❖ Studying the sample plan for fashion showroom ❖ Analyzing the sample plan for fashion showroom ❖ Collecting information for making plan for fashion showroom ❖ Prepare a plan for fashion showroom ❖ Editing the plan ❖ Precautions to be followed ❖ Records keeping			
11.	Establish fashion showroom • Receive instruction • Visit established fashion showrooms • Get complete information necessary for establishing fashion showroom • Make plan for establishing fashion showroom • Select showroom site • Lay out the showroom • Meet all the necessary legal requirements • Establish the showroom • Place hooding board • Arrange showroom items • Follow precautions • Keep records		Establishing fashion showroom: ❖ Concept, needs, importance and application ❖ Visiting established fashion showrooms ❖ Getting complete information necessary for establishing fashion showroom ❖ Making plan for establishing fashion showroom ❖ Selecting showroom site ❖ Laying out the showroom ❖ Meeting all the necessary legal requirements ❖ Establishing the showroom ❖ Placing hooding board ❖ Arranging showroom items ❖ Precautions to be followed ❖ Records keeping	0.4	0.5	0.9
12.	Manage fashion showroom • Receive instruction • Plan for fashion showroom/its activities • Organize fashion showroom/ its activities • Direct activities of fashion showroom • Control activities of fashion showroom		Managing fashion Showroom: ❖ Concept, needs, importance and application ❖ Plan for fashion showroom/its activities ❖ Organize fashion showroom/ its activities ❖ Direct activities of fashion showroom	0.4	0.5	0.9

	• Evaluate the activities of fashion showroom • Follow precautions • Keep records	❖ Control activities of fashion showroom ❖ Evaluate the activities of fashion showroom ❖ Precautions to be followed ❖ Records keeping			
13.	Display products • Receive instruction • Identify products to be displayed • Plan for displaying the products • Display the products • Follow precautions • Keep records	Displaying products: ❖ Concept, needs, importance and application ❖ Identifying products to be displayed ❖ Planning for displaying the products ❖ Displaying the products ❖ Precautions to be followed ❖ Records keeping	0.4	0.5	0.9
14.	Participate in local fashion shows/exhibitions • Receive instruction • Seek for participation in local fashion shows/exhibitions • Plan for participation in local fashion shows/exhibitions • participate in local fashion shows/exhibitions • Follow precautions • Keep records	Participating in local fashion shows/exhibitions: ❖ Concept, needs, importance and application ❖ Seeking for participation in local fashion shows/exhibitions ❖ Planning for participation in local fashion shows/exhibitions ❖ participating in local fashion shows/exhibitions ❖ Precautions to be followed Records keeping	0.4	0.5	0.9
		Total:	5	8	13
		Specialized modules total:			

		Module :10 : Common module			
		Description: This module consists of skills and knowledge related to applied math, occupational health and safety, HIV/AIDS, first aid, communication, and small business management applicable in the related job performances.			
		Objectives: After its completion the trainees will be able: • To carry out simple mathematical calculations related to the occupation • To be familiar with hazards related to this occupation • To apply preventive measures for occupational health and safety • To apply first aid measures • To apply preventive measures for HIV/AIDS • To communicate with others • To apply skills of small business management			
		Sub modules: 1. Applied math 2. Occupational health and safety 3. First aid 4. HIV/AIDS 5. Communication 6. Small business management			
		Sub module: 1:Applied math			
		Description: It consists of skills and knowledge related to mathematical calculations applicable in the related occupational performances.			
		Objective: After its completion the trainees will be able: • To carry out simple mathematical calculations that must be done for the effective performance in the occupational job.			
		Tasks: To fulfill the objective the trainees are expected to get proficiency on the following tasks/skills/steps together with their related technical knowledge:			
		Th.(4 hrs) + Pr.(16hrs) = Tot.(20 hrs)	Time(hrs)		
SN	Tasks or skills/ steps	Related technical knowledge	Th.	Pr.	Tot.
1.	Carry out simple addition applicable in job situation	Addition**:** ❖ Concept ❖ Simple calculations ❖ Application in the occupation	0.2	0.8	1
2.	Carry out simple subtraction applicable in job situation	Subtraction: ❖ Concept ❖ Simple calculations ❖ Application in the occupation	0.2	0.8	1
3.	Carry out simple multiplication applicable in job situation	Multiplication ❖ Concept ❖ Simple calculations ❖ Application in the occupation	0.2	0.8	1

4.	Carry out simple division applicable in job situation	Division: ❖ Concept ❖ Simple calculations ❖ Application in the occupation	0.2	0.8	1
5.	Carry out measurements	Measurement: ❖ Concept ❖ Application in the occupation	0.2	0.8	1
6.	Convert units of measurement	Units of measurement: ❖ Concept ❖ Units of measurement ❖ Unit conversion ❖ application	0.2	0.8	1
7.	Convert units of measuring temperature	Units of measuring temperature: ❖ Concept ❖ Units of temperature measurement ❖ Unit conversion ❖ application	0.2	0.8	1
8.	Calculate area	Area: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
9.	Calculate volume	Volume: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
10.	Calculate weight	Weight: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
11.	Calculate percentage	Percentage: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
12.	Calculate ratio and proportions	Ratio and proportions: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1

13.	Apply Pythagoras formula	Pythagoras formula: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
14.	Apply unitary method	Unitary method: ❖ Concept ❖ Calculation ❖ Application	0.2	0.8	1
15.	Calculate simple interest	Simple interest: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
16.	Calculate unit cost	Unit cost: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
17.	Calculate per unit income	Per unit income: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
18.	Calculate profit and loss	Profit and loss: ❖ Concept ❖ Formula ❖ Calculation ❖ Application	0.2	0.8	1
19.	Perform billing	Billing: ❖ Concept ❖ Calculation ❖ Bill format ❖ Procedure ❖ Application	0.2	0.8	1
20.	Prepare simple balance sheet	Balance sheet: ❖ Concept ❖ Format ❖ Procedure ❖ Application	0.2	0.8	1
Total:			**4**	**16**	**20**

Sub module: 2: Occupational health and safety

Description: It consists of skills and knowledge related to occupational health and safety applicable in the related occupational performances		
Objectives: After its completion the trainees will be able: • To be familiar with hazards related to this occupation		

SN	Tasks or skills/ steps		Related technical knowledge	Th.	Pr.	Tot.
	• To apply preventive measures for occupational health and safety					
	Tasks: To fulfill the objective the trainees are expected to get proficiency on the following tasks/skills/steps together with their related technical knowledge:					
			Th.(2 hrs) + Pr.(8hrs) = Tot.(10 hrs)	Time(hrs)		
Be familiar with hazards related to this occupation						
1.	Be familiar with accident hazards		Accident hazards: ❖ Concept ❖ Causes ❖ Procedures for managing this hazard	0.2	0.8	1
2.	Be familiar with physical hazards		Physical hazards: ❖ Concept ❖ Causes ❖ Procedures for managing this hazard	0.2	0.8	1
3.	Be familiar with chemical hazards		Chemical hazards: ❖ Concept ❖ Causes ❖ Procedures for managing this hazard	0.2	0.8	1
4.	Be familiar with biological hazards		Biological hazards: ❖ Concept ❖ Causes ❖ Procedures for managing this hazard	0.2	0.8	1
5.	Be familiar with ergonomic/psychological / organizational factors:		Ergonomic /psychological / organizational factors: ❖ Concept of : ▪ Ergonomic factors ▪ Psychological factors ▪ organizational factors ❖ Procedures for managing hazards caused by these factors	0.2	0.8	1
	Sub total:			**1**	**4**	**4**
Apply preventive measures for occupational health and safety						
1.	Ware safety wares		Safety wares: ❖ Identification ❖ Needs ❖ Wearing procedures	0.2	0.5	0.7
2.	Inspect workplace before working		Workplace inspection: ❖ Concept ❖ Principle and procedures	0.2	0.5	0.7

		❖ Records keeping			
3.	Inspect tools/materials/equipment before use	Inspection of tools/materials/equipment: ❖ Concept and identification ❖ Principle and procedures ❖ Records keeping	0.1	0.5	0.6
4.	Be prevented from accident hazards	Prevention of accident hazards: ❖ Concept ❖ Being prevented from accident hazards ❖ Records keeping	0.1	0.5	0.6
5.	Be prevented from physical hazards	Prevention of physical hazards: ❖ Concept ❖ Being prevented from physical hazards ❖ Records keeping	0.1	0.5	0.6
6.	Be prevented from chemical hazards	Prevention of chemical hazards: ❖ Concept ❖ Being prevented from chemical hazards ❖ Records keeping	0.1	0.5	0.6
7.	Be prevented from biological hazards	Prevention of biological hazards: ❖ Concept ❖ Being prevented from biological hazards ❖ Records keeping	0.1	0.5	0.6
8.	Be prevented from ergonomic/psychological / organizational factors that create problems/hazards.	Prevention of ergonomic/psychological / organizational factors that create problems/hazards: ❖ Concept ❖ Being prevented from ergonomic/psychological / organizational factors that create problems/hazards ❖ Records keeping	0.1	0.5	0.6
	Sub total:		**1**	**4**	**5**
	Total:		**2**	**8**	**10**
	Sub module: 3: First aid				
	Description: It consists of skills and knowledge related to first aid measures applicable in the related occupational performances.				
	Objective: After its completion the trainees will be able: • To **a**pply first aid measures				
	Tasks: To fulfill the objective the trainees are expected to get proficiency on the				

		following tasks/skills/steps together with their related technical knowledge:				
		Th.(1 hrs) + Pr.(4hrs) = Tot.(5 hrs)	Time(hrs)		
SN	Tasks or skills/ steps	Related technical knowledge	Th.	Pr.	Tot.
1.	Carryout simple dressings	Carryout simple dressings: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.10	0.40	0.5
2.	Apply simple bandages	Apply simple bandages: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.10	0.40	0.5
3.	Apply first aid for simple wounds	Apply first aid for simple wounds: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.10	0.40	0.5
4.	Apply first aid for heat /chemical burns	Apply first aid for heat /chemical burns: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.10	0.40	0.5
5.	Apply first aid for injuries/cuts	Apply first aid for injuries/cuts: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.10	0.40	0.5
6.	Apply first aid for fracture	Apply first aid for fracture: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.10	0.40	0.5
7.	Apply first aid for simple bleeding	Apply first aid for simple bleeding: ❖ Concept ❖ Needs	0.10	0.40	0.5

		❖ Procedures ❖ Precautions ❖ Recording			
8.	Apply first aid for insect bites	Apply first aid for insect bites: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.05	0.20	0.25
9.	Apply first aid for animal bites	Apply first aid for animal bites: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.05	0.20	0.25
10.	Apply first aid for frost bite	Apply first aid for frost bite : ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.05	0.20	0.25
11.	Apply first aid for simple poisoning	Apply first aid for simple poisoning: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.05	0.20	0.25
12.	Apply first aid for electrical shock	Apply first aid for electrical shock: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.05	0.20	0.25
13.	Apply first aid for choking/ drowning	Apply first aid for choking/ drowning: ❖ Concept ❖ Needs ❖ Procedures ❖ Precautions ❖ Recording	0.05	0.20	0.25
	Total:		**1**	**4**	**5**
	Sub module: 4: HIV/AIDS				
	Description: It consists of skills and knowledge related to safety				

		measures to be followed for the prevention of HIV/AIDS including its management.			
		Objectives: After its completion the trainees will be able: • To state the concept of HIV/AIDS • To apply safety measures for prevention of HIV/AIDS			
		Tasks: To fulfill the objective the trainees are expected to get proficiency on the following tasks/skills/steps together with their related technical knowledge:			
		Th.(1 hrs) + Pr.(4hrs) = Tot.(5 hrs)	Time(hrs)		
SN	Tasks or skills/ steps	Related technical knowledge	Th.	Pr.	Tot.
1.	**State the concept of HIV/AIDS** 1. Define HIV 2. Enlist modes of transmission of HIV 3. Enlist signs and symptoms of HIV infected person 4. Enlist stages of HIV 5. Define AIDS 6. Enlist signs and symptoms of AIDS 7. Enlist current status of global HIV/AIDS 8. Enlist difference between HIV/AIDS	<u>State the concept of HIV/AIDS:</u> <u>**HIV**</u>: ❖ Definition of HIV: ❖ Modes of transmission of HIV ❖ Signs and symptoms of HIV infected person ❖ Stages of HIV <u>**AIDS**</u>: ❖ Definition of AIDS ❖ Signs and symptoms of AIDS ❖ Current status of global HIV/AIDS ❖ Difference between HIV and AIDS	0.5	2	2.5
2.	Apply safety measures for prevention of **HIV/AIDS:** 1. Keep touch with single partner for sexual intercourse 2. Ensure safe intercourse 3. Use condom carefully and consistently during each act of sexual intercourse incase of other than single sex partner 4. Keep away from sharing syringes, needles and other skin piercing instrument with HIV infected people 5. Keep away from sharing toothbrushes, blade razors or other instruments that could become contaminated	Apply safety measures for prevention of **HIV/AIDS:** ❖ Keeping touch with single partner for sexual intercourse ❖ Ensuring safe intercourse ❖ Using condom carefully and consistently during each act of sexual intercourse incase of other than single sex partner ❖ Keeping away from sharing syringes, needles and other skin piercing instrument with HIV infected people ❖ Keeping away from sharing toothbrushes, blade razors or other instruments	0.5	2	2.5

	from blood 6. Keep away from handling clothes or cloths that are visibly contaminated with blood 7. Follow positive health behavior 8. Get blood be tested to ensure HIV negative/positive		that could become contaminated from blood ❖ Keeping away from handling clothes or cloths that are visibly contaminated with blood ❖ Positive health behavior ❖ Getting blood be tested to ensure HIV negative/positive			
	Total:			1	4	5

Sub module: 5 : Communication

Description: It consists of the skills and knowledge related to communication in the related occupation. Each task consists of its steps, related technical knowledge and hour distribution.

Objectives: After its completion the trainees will be able:

- To handle telephone calls
- To handle fax
- To handle mail
- To write letters
- To write memos / tips / notes / notice
- To perform internal communication
- To perform external communication
- To perform oral communication
- To perform written communication

- To communicate with donors To communicate with financial institutes
- To link with media
- To disseminate information
- Write job application
- Prepare Resume.
- Communicate with senior.
- Communicate with juniors.
- Deal with customers
- Request / purchase tool, supplies, materials and equipment.
- Fill up leave requisition form.

Tasks: To fulfill the objective the trainees are expected to get proficiency on the following tasks/skills/steps together with their related technical knowledge:

			Th.(2 hrs) + Pr.(8hrs) = Tot.(10 hrs)	Time(hrs)		
SN	Tasks or skills/ steps		Related technical knowledge	Th.	Pr.	Tot.
1.	Handle telephone calls		Handling telephone calls: ❖ Concept, need, and importance ❖ Operating principles and procedures ❖ Care and maintenance ❖ Safety precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
2.	Handle fax		Handling fax:	0.1	0.4	0.5

		❖ Concept, need, and importance ❖ Operating principles and procedures ❖ Care and maintenance ❖ Safety precautions to be taken ❖ Keeping activity records			
3.	Handle mail	Handling mail: ❖ Concept, need, and importance ❖ Operating principles and procedures ❖ Care and maintenance ❖ Safety precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
4.	Write letters	Writing letters: ❖ Concept, need, and importance ❖ Types of letter ❖ Component parts of each type of letter ❖ Format of each type of letter ❖ Writing letters ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
5.	Write memos / tips / notes / notice	Writing memos / tips / notes / notice : ❖ Concept, need, and importance ❖ Component parts of memos / tips / notes / notice ❖ Format of memos / tips / notes / notice ❖ Writing memos / tips / notes / notice ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
6.	Prepare simple report	Preparing simple report: ❖ Concept, need, and importance ❖ Component parts of a report ❖ Format of a report	0.1	0.4	0.5

		❖ Writing a report ❖ Precautions to be taken ❖ Keeping activity records			
7.	Prepare simple proposal	<u>Preparing simple proposal</u>: ❖ Concept, need, and importance ❖ Component parts of a proposal ❖ Format of a proposal ❖ Writing a proposal ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
8.	Perform internal/ external communication	<u>Performing internal/ external communication</u>: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Performing internal/ external communication ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
9.	Perform horizontal/vertical communication	<u>Performing horizontal/vertical communication</u>: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Performing horizontal/vertical communication ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
10.	Perform oral/ written communication	<u>Performing oral/ written communication</u>: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Performing oral/ written communication ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
11.	Communicate with financial institutes	<u>Communicating with financial institutes</u>: ❖ Concept, need, and	0.1	0.4	0.5

			importance ❖ Principles, procedures, and application ❖ Communicating with financial institutes ❖ Precautions to be taken ❖ Keeping activity records			
12.	Link with media		Linking with media: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Linking with media ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
13.	Disseminate information		Disseminating information: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Disseminating information ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
14.	Write job application		Writing job application: ❖ Concept, need, and importance ❖ Component parts of job application ❖ Format of job application ❖ Writing job applications ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
15.	Prepare resume		Preparing resume: ❖ Concept, need, and importance ❖ Component parts of a resume ❖ Format of a resume ❖ Writing resume ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
16.	Communicate with senior.		Communicating with senior: ❖ Concept, need, and importance ❖ Principles, procedures, and application	0.1	0.4	0.5

		❖ Communicating with senior ❖ Precautions to be taken ❖ Keeping activity records			
17.	Communicate with juniors.	Communicating with juniors: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
18.	Deal with customers/stake holders	Dealing with customers/stake holders: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Communicating with juniors ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
19.	Request / purchase tool, supplies, materials and equipment.	Requesting / purchasing tool, supplies, materials and equipment: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Requesting / purchasing tool, supplies, materials and equipment ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
20.	Fill up leave requisition form	Filling up leave requisition form: ❖ Concept, need, and importance ❖ Principles, procedures, and application ❖ Filling up leave requisition form ❖ Precautions to be taken ❖ Keeping activity records	0.1	0.4	0.5
		Total:	**2**	**8**	**10**
	Sub module: 6 : Small enterprise development				
	Description: It consists of the skills and knowledge related to small enterprise				

				Th.(4 hrs) + Pr.(16 hrs) = Tot.(20 hrs)		Time(hrs)		

SN	Tasks or skills/ steps		Related technical knowledge			Th.	Pr.	Tot.
	development in the related occupation. Each task consists of its steps, related technical knowledge and hour distribution.							
	Objectives: After its completion the trainees will be able: • To be familiar with entrepreneurship development • To prepare a business plan							
	Tasks: To fulfill the objective the trainees are expected to get proficiency on the following tasks/skills/steps together with their related technical knowledge:							
	Entrepreneurship development:		**Entrepreneurship development:**					
1.	Be familiar with business / entrepreneurship		Business / entrepreneurship: ❖ Concept, definitions, need, and importance ❖ Precautions to be taken ❖ Keeping activity records			0.1	0.4	0.5
2.	Develop qualities of a successful entrepreneur		Qualities of a successful entrepreneur: ❖ Concept and needs ❖ Qualities of a successful entrepreneur ❖ Keeping activity records			0.1	0.4	0.5
3.	Follow professional ethics		Professional ethics: ❖ Concept, need, and importance ❖ Professional ethics ❖ Interpretation ❖ Precautions to be taken ❖ Keeping activity records			0.1	0.4	0.5
4.	Analyze prevailing rules / regulations/ laws /acts related to the profession		Prevailing rules / regulations/ laws /acts related to the profession: ❖ Concept, need, and importance ❖ Prevailing rules / regulations/ laws /acts related to the profession ❖ Interpretation ❖ Precautions to be taken ❖ Keeping activity records			0.1	0.4	0.5
5.	Develop skills of good governance		Good governance: ❖ Concept, need, and importance ❖ Principles and procedures of good governance ❖ Precautions to be taken			0.1	0.4	0.5

		❖ Keeping activity re			
6.	Be familiar with entrepreneurship development/ factors affecting the growth of entrepreneurship	Entrepreneurship development/ factors affecting the growth of entrepreneurship: ❖ Concept, need, and importance ❖ Entrepreneurship development ❖ Factors affecting the growth of entrepreneurship ❖ Precautions to be taken ❖ Keeping records	0.1	0.4	0.5
7.	Develop an entrepreneurship competency development [ECD] program	Entrepreneurship competency development [ECD] program: ❖ Concept, need, and importance ❖ Entrepreneurship competency development [ECD] ❖ ECD program development ❖ Precautions to be taken ❖ Keeping records	0.1	0.4	0.5
8.	Be familiar with identification / selection/appraising/gaining instructional a support of a project • Be familiar with identification of a project • Be familiar with selection of a project • Be familiar with appraising of a project • Be familiar with gaining instructional a support of a project	Identification / selection/appraising/gaining instructional a support of a project: ❖ Concept, need, and importance ❖ Identification of a project ❖ Selection of a project ❖ Appraising of a project ❖ Gaining instructional a support of a project ❖ Precautions to be taken ❖ Keeping records	0.1	0.4	0.5
9.	Be familiar with the preparation of a comprehensive business plan for starting / acquiring /running a business	Be familiar with the preparation of a comprehensive business plan for starting / acquiring /running a business: ❖ Preparation of a comprehensive business plan for starting a business ❖ Preparation of a comprehensive business	0.1	0.4	0.5

			plan for acquiring a business ❖ Preparation of a comprehensive business plan for running a business ❖ Precautions to be taken ❖ Keeping records			
10.	Be familiar with marketing of products		Be familiar with marketing of products: ❖ concept of product, price, place, promotion ❖ marketing of products ❖ Precautions to be taken ❖ Keeping records	0.1	0.4	0.5
			Sub total**:**	**1**	**4**	**5**
	Business plan:		**Business plan:**			
11.	Collect related information / data		Collecting related information / data: ❖ Concept, need, and importance of data and information ❖ Difference between data and information ❖ Principles and procedures for collecting related information / data ❖ Collecting related information / data ❖ Precautions to be taken ❖ Keeping records	0.4	1.6	2
12.	Prepare production plan		Preparing production plan: ❖ Concept, need, and importance ❖ Component parts ❖ Format ❖ Principles and procedures ❖ Precautions to be taken ❖ Keeping records	0.4	1.6	2
13.	Prepare cost plan		Preparing cost plan: ❖ Concept, need, and importance ❖ Component parts ❖ Format ❖ Principles and procedures ❖ Precautions to be taken ❖ Keeping records	0.4	1.6	2

14.	Prepare financial plan	Preparing financial plan: ❖ Concept, need, and importance ❖ Component parts ❖ Format ❖ Principles and procedures ❖ Precautions to be taken ❖ Keeping records	0.4	1.6	2
15.	Prepare marketing plan	Preparing marketing plan: ❖ Concept, need, and importance ❖ Component parts ❖ Format ❖ Principles and procedures ❖ Precautions to be taken ❖ Keeping records	0.4	1.6	2
16.	Prepare a business plan	Preparing a business plan: ❖ Concept, need, and importance ❖ Component parts ❖ Format ❖ Principles and procedures ❖ Precautions to be taken ❖ Keeping records	0.6	2.4	3
17.	Appraise business plan	Appraising business plan: ❖ Concept, need, and importance ❖ Principles and procedures ❖ Precautions to be taken ❖ Keeping records	0.4	1.6	2
		Sub total:	3	12	15
		Total:	4	16	20
		Common module total:	14	56	70
		All total:	**65**	**395**	**460**

List of tools, materials and equipment

	• Sewing Machine • Over lock Machine • Scissors • Measuring Tape • Ruler • Bobbin • Bobbin case • Steam iron/irons • Cartridge paper • Pencil / drawing pencil	• water colors • Chalk • Brown paper • Rubber • Tracing wheel • 1/4 scale • Paper cutting scissors • Sewing hand needle • Seam opener • Pearl head pin

• Eraser • Sharpener • Crayons /color crayons • Poster color • Brushes • Pallet • Pallet brushes (000 1, 3,5,7) • Water container • Pencil colors • Thread • Sample materials • Worksheets • Both side tapes • Calculator	• Shoulder pad • Garment • Marking color • Paper pasting • Label • Thread cutting scissors • Iron board • Cutting table • Dummy • Sketching table • White board/Marker • Fabric • Stationary • Trimmings etc

Reading materials

• Instructor selected textbooks/ reference books / manuals/ journals and articles available in the marker	• Instructor prepared books, handouts, notes and manuals

Facilities

• Well equipped enough class/ office rooms • Well equipped workshop/practical room • Outdoor (for sketches) • A / V room • Transportation facilities/ Vehicle	• Library • OHP/computers with CD ROM attachment / pictures/ • Multimedia presentation set /Slide presenter • Hostel/canteen /drinking water • Electricity